



## Structured Administration and Supply Arrangement (SASA)

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**TITLE:**                    **Administration of Vaccines by Enrolled Nurses**

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**1. Authority:**

Issued by the Chief Executive Officer of Health under Part 6 of the Medicines and Poisons Regulations 2016.

**2. Scope:**

This authorises Enrolled Nurses trained in immunisation to administer vaccines in a public health program.

**3. Criteria:**

This SASA authorises the actions specified in the table below.

|                            |                                                                                                                                                                                                                                                                                |
|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Practitioner:</b>       | Enrolled Nurses who have completed approved training in accordance with Appendix 1.                                                                                                                                                                                            |
| <b>Practice setting:</b>   | When employed by, or contracted to, provide services to or on behalf of, WA Health.<br><br>When working under the supervision of a Registered Nurse who has completed approved training in accordance with Appendix 1 or SASA 001, relevant to the vaccine being administered. |
| <b>Approved activity:</b>  | Administration of vaccines and administration or supply of oral paracetamol liquid.                                                                                                                                                                                            |
| <b>Approved medicines:</b> | Vaccines as per Appendix 2.<br><br>Oral paracetamol liquid as per Appendix 3.                                                                                                                                                                                                  |
| <b>Medical conditions:</b> | Immunisation as per Appendix 2.<br><br>Immunisation related effects as per Appendix 3.                                                                                                                                                                                         |

#### 4. Conditions:

The administration of approved medicines under this SASA is subject to the following conditions:

- a. the Enrolled Nurse must have successfully completed an immunisation training course meeting the requirements of Appendix 1. The training must relate to the vaccines being administered, as detailed in Appendix 2;
- b. sites where immunisation is being conducted must be appropriately equipped to treat patients in the event of an anaphylactic reaction;
- c. patient selection, vaccine administration and follow up care should be in accordance with the latest version of the Australian Immunisation Handbook;
- d. written or documented verbal consent must be obtained from the person, parent or guardian, before each instance of vaccination;
- e. all vaccines administered must be recorded in the patient's clinical record, and the Health Service process must be followed to ensure records are included in the Australian Immunisation Register (AIR);
- f. all adverse events occurring following immunisation must be notified to the Western Australian Vaccine Safety Surveillance (WAVSS) system;
- g. the vaccines are procured by an authorised person or an appropriate Medicines and Poisons Permit holder;
- h. procurement, storage and administration is in accordance with Part 9 of the Medicines and Poisons Regulations 2016;
- i. record keeping is in accordance with Part 12 of the Medicines and Poisons Regulations 2016;
- j. storage and transport of the vaccines is in accordance with the *National Vaccine Storage Guidelines: Strive for 5*;
- k. supply and administration of oral paracetamol liquid is in accordance with the latest version of the Australian Immunisation Handbook; and
- l. oral paracetamol liquid must be supplied in the original manufacturer's pack.

#### 5. References:

- a. Australian Technical Advisory Group on Immunisation (ATAGI). *Australian Immunisation Handbook*, Australian Government Department of Health and Aged Care, Canberra, 2022, immunisationhandbook.health.gov.au. Available at: <https://immunisationhandbook.health.gov.au/>
- b. *National Vaccine Storage Guidelines 2013: Strive For 5*, 3<sup>rd</sup> ed. Canberra: Australian Government, Department of Health and Ageing. Available at: <https://www.health.gov.au/resources/publications/national-vaccine-storage-guidelines-strive-for-5>
- c. *Western Australian Vaccine Safety Surveillance*. Western Australian Department of Health, 2016. Available at: [http://ww2.health.wa.gov.au/Articles/U\\_Z/Western-Australian-Vaccine-Safety-Surveillance-WAVSS](http://ww2.health.wa.gov.au/Articles/U_Z/Western-Australian-Vaccine-Safety-Surveillance-WAVSS)

- d. Australian Immunisation Register. Available at <https://www.servicesaustralia.gov.au/individuals/services/medicare/australian-immunisation-register>
- e. *Western Australian Immunisation Schedule*. Available at: [http://ww2.health.wa.gov.au/Articles/F\\_1/Immunisation-schedule-and-catch-up-immunisations](http://ww2.health.wa.gov.au/Articles/F_1/Immunisation-schedule-and-catch-up-immunisations)
- f. *WA Health Policy Framework – Immunisation of Health Care Workers*. Available at: <https://ww2.health.wa.gov.au/About-us/Policy-frameworks/Public-Health/Mandatory-requirements/Communicable-Disease-Control/Immunisation/Health-Care-Worker-Immunisation-Policy>

**Issued by:**

|                  |                                    |
|------------------|------------------------------------|
| <b>Name:</b>     | Dr Clare Huppatz                   |
| <b>Position:</b> | Chief Health Officer, CEO delegate |
| <b>Date:</b>     | 1 October 2026                     |

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|---------------|------------------------------------------------------------------|---------|----------------|
| Enquiries to: | Medicines and Poisons Regulation Branch                          | Number: | 032/4-2026     |
|               | <a href="mailto:MPRB@health.wa.gov.au">MPRB@health.wa.gov.au</a> | Date:   | 1 October 2026 |

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## APPENDIX 1

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### Approved Training

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1. All Enrolled Nurses administering a vaccine in accordance with this SASA must have successfully completed an immunisation course:
  - approved by the Chief Executive Officer of the Western Australian Department of Health or a Department of Health in another Australian State or Territory; or
  - accredited by Health Education Services Australia (HESA); or
  - an equivalent course relating to the vaccines being administered provided by a Registered Training Organisation (RTO) or a university; and
  - must maintain their competency through yearly updates.

Approved courses must require participants to demonstrate satisfactory knowledge, understanding and minimum competencies in the following areas:

- a. storage, transport and handling of vaccines (cold chain);
  - b. obtaining informed consent for vaccination;
  - c. indications and contraindications for vaccination;
  - d. administration of vaccines as per National Health and Medical Research Council (NHMRC) Immunisation Guidelines;
  - e. diagnosis and management of anaphylaxis; and
  - f. documentation of vaccination and critical incidents.
2. All enrolled nurses administering a vaccine in accordance with this SASA must be:
    - a. Competent in cardiopulmonary resuscitation (CPR); and
    - b. Maintain CPR competency by completing an annual refresher course in CPR.

## APPENDIX 2

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### Approved Vaccines

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Enrolled Nurses may only administer vaccines in accordance with this SASA as listed in the table below:

| Vaccine                           | Approved Condition                                                                                                                                                                                            |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| COVID-19                          | <p>According to the<br/>most current published version of the:<br/><i>Western Australian Immunisation Schedule</i><br/>or<br/><i>WA Health Policy Framework –<br/>Immunisation of Health Care Workers</i></p> |
| Diphtheria                        |                                                                                                                                                                                                               |
| Haemophilus influenzae type b     |                                                                                                                                                                                                               |
| Hepatitis A                       |                                                                                                                                                                                                               |
| Hepatitis B                       |                                                                                                                                                                                                               |
| Herpes zoster                     |                                                                                                                                                                                                               |
| Human papillomavirus              |                                                                                                                                                                                                               |
| Influenza                         |                                                                                                                                                                                                               |
| Measles                           |                                                                                                                                                                                                               |
| Meningococcal                     |                                                                                                                                                                                                               |
| Mumps                             |                                                                                                                                                                                                               |
| Pertussis                         |                                                                                                                                                                                                               |
| Pneumococcal                      |                                                                                                                                                                                                               |
| Poliomyelitis                     |                                                                                                                                                                                                               |
| Respiratory syncytial virus (RSV) |                                                                                                                                                                                                               |
| Rotavirus                         |                                                                                                                                                                                                               |
| Rubella                           |                                                                                                                                                                                                               |
| Tetanus                           |                                                                                                                                                                                                               |
| Varicella                         |                                                                                                                                                                                                               |

### APPENDIX 3

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#### Approved Oral Paracetamol Liquid Products

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Enrolled nurses may administer or supply paracetamol oral liquid in accordance with this SASA as listed in the table below:

| <b>Oral Paracetamol Liquid Product</b>                                                                                              | <b>Recommended Age Group</b>         | <b>Approved condition</b>                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 100mg/mL, 20mL drops (original manufacturer's pack)<br><br>or equivalent age-appropriate formulation (original manufacturer's pack) | One month-of-age to two years-of-age | 1. Use in conjunction with doses of Meningococcal B vaccine (Bexsero®) for patients less than 2 years-of-age<br><br><b>OR</b><br>2. Administration or supply for children if they have: <ul style="list-style-type: none"><li>• fever of &gt;38.5°C following vaccination</li><li>• pain at the injection site</li></ul> |
| 24mg/mL, 100mL (original manufacturer's pack)<br><br>or equivalent age-appropriate formulation (original manufacturer's pack)       | 1 to 5 years-of-age                  | 1. Use in conjunction with doses of Meningococcal B vaccine (Bexsero®) for patients less than 2 years-of-age<br><br><b>OR</b><br>2. Administration or supply for children if they have: <ul style="list-style-type: none"><li>• fever of &gt;38.5°C following vaccination</li><li>• pain at the injection site</li></ul> |
| 48mg/mL, 100mL (original manufacturer's pack)<br><br>or equivalent age-appropriate formulation (original manufacturer's pack)       | 5 to 12 years-of-age                 | 1. Administration or supply for children if they have: <ul style="list-style-type: none"><li>• fever of &gt;38.5°C following vaccination</li><li>• pain at the injection site</li></ul>                                                                                                                                  |