



Structured Administration and Supply Arrangement (SASA)

TITLE: **Administration of Vaccines by Registered Nurses**

1. Authority:

Issued by the Chief Executive Officer of Health under Part 6 of the Medicines and Poisons Regulations 2016.

2. Scope:

This authorises Registered Nurses trained in immunisation to administer vaccines in a public health program.

3. Criteria:

This SASA authorises the actions specified in the table below.

Practitioner:	Registered Nurses who have completed approved training in accordance with Appendix 1
Practice setting:	When employed by, or contracted to provide services to, WA Health, Local Government, Department of Justice, or a Health Service that is a member of the Aboriginal Health Council of WA.
Approved activity:	Administration of vaccines and administration or supply of oral paracetamol liquid products.
Approved medicines:	Vaccines as per Appendix 2 Oral paracetamol liquid products as per Appendix 3
Medical conditions:	Immunisation as per Appendix 2 Immunisation related effects as per Appendix 3

4. Conditions:

The administration of approved medicines under this SASA is subject to the conditions that:

- a. The Registered Nurse must have successfully completed an immunisation training course meeting the requirements of Appendix 1. The training must relate to the vaccines being administered, as detailed in Appendix 2. The training course must be:
 - i. approved by the Chief Executive Officer of Health (CEO) or
 - ii. accredited by Health Education Services Australia (HESA) or
 - iii. delivered by a Registered Training Organisation or university;

- b. Sites where immunisation is being conducted must be appropriately equipped to treat patients in the event of an anaphylactic reaction;
- c. Patient selection, vaccine administration and follow up care should be in accordance with the latest version of the Australian Immunisation Handbook;
- d. Written or documented verbal consent must be obtained from the person, parent or guardian, before each instance of vaccination;
- e. All vaccines administered must be recorded on the Australian Immunisation Register (AIR);
- f. All adverse events occurring following immunisation must be notified to the Western Australian Vaccine Safety Surveillance (WAVSS) system;
- g. The medicines are procured by an authorised person or an appropriate Medicines and Poisons Permit holder;
- h. Procurement, storage and administration is in accordance with Part 9 of the Medicines and Poisons Regulations 2016;
- i. Record keeping is in accordance with Part 12 of the Medicines and Poisons Regulations 2016;
- j. Storage and transport of the vaccines is in accordance with the *National Vaccine Storage Guidelines: Strive for 5*;
- k. Supply and administration of oral paracetamol liquid is in accordance with the latest version of the Australian Immunisation Handbook; and
- l. Oral paracetamol liquid must be supplied in the original manufacturer's pack.

5. References:

- a. Australian Technical Advisory Group on Immunisation (ATAGI). Australian Immunisation Handbook, Australian Government Department of Health and Aged Care, Canberra, 2022. Available at: [The Australian Immunisation Handbook \(health.gov.au\)](https://www.health.gov.au/immunisation)
- b. *National Vaccine Storage Guidelines 2013: Strive For 5* 2nd ed. Canberra: Australian Government, Department of Health and Ageing. Available at: [National Vaccine Storage Guidelines 'Strive for 5' | Australian Government Department of Health](https://www.health.gov.au/national-vaccine-storage-guidelines-strive-for-5)
- c. *Western Australian Vaccine Safety Surveillance*. Western Australian Department of Health, 2016. Available at: [About Western Australia - SAFEVAC Reporting](https://www.health.wa.gov.au/about-western-australia-safevac-reporting)
- d. Australian Immunisation Register. Available at [Australian Immunisation Register for health professionals - Services Australia](https://www.health.gov.au/immunisation-register-for-health-professionals-services-australia)
- e. *Western Australian Immunisation Schedule*. Available at: [Western Australian Immunisation Schedule \(health.wa.gov.au\)](https://www.health.wa.gov.au/immunisation-schedule)
- f. *WA Health Policy Frameworks – MP0132/20 Staff member influenza vaccination program policy*. Available at: [Staff Member Influenza Vaccination Program Policy \(health.wa.gov.au\)](https://www.health.wa.gov.au/staff-member-influenza-vaccination-program-policy)
- g. *WA Health Policy Frameworks – Health Care Worker Immunisation Policy*. Available at: [Health Care Worker Immunisation Policy](https://www.health.wa.gov.au/health-care-worker-immunisation-policy)

1. **Issued by:**

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Date:	1 October 2026

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APPENDIX 1

Approved Training

All Registered Nurses administering a vaccine in accordance with this SASA must have successfully completed an immunisation course, relating to the vaccines being administered, approved by the Chief Executive Officer of the Department of Health or Health Education Services Australia (HESA) or an equivalent course provided by a Registered Training Organisation (RTO) or a university and must maintain their competency through yearly updates.

Approved courses must require participants to demonstrate satisfactory knowledge, understanding and minimum competencies in the following areas:

- a. Storage, transport and handling of vaccines (cold chain);
- b. Obtaining informed consent for vaccination;
- c. Indications and contraindications for vaccination;
- d. Administration of vaccines as per National Health and Medical Research Council (NHMRC) Immunisation Guidelines;
- e. Cardiopulmonary resuscitation (CPR);
- f. Diagnosis and management of anaphylaxis and
- g. Documentation of vaccination and critical incidents.

APPENDIX 2

Approved Vaccines

Registered Nurses may only administer vaccines in accordance with this SASA as listed in the table below:

Vaccine	Approved Condition
COVID-19	According to the most current published version of the <i>Western Australian Immunisation Schedule</i> or <i>WA Health Policy Frameworks – Health Care Worker Immunisation Policy</i>
Diphtheria	
Haemophilus influenzae type b	
Hepatitis A	
Hepatitis B	
Herpes zoster	
Human papillomavirus	
Influenza	
Measles	
Meningococcal	
Mumps	
Pertussis	
Pneumococcal	
Poliomyelitis	
Respiratory syncytial virus (RSV)	
Rotavirus	
Rubella	
Tetanus	
Varicella	

APPENDIX 3

Approved Oral Paracetamol Liquid Products

Registered Nurses may administer or supply paracetamol oral liquid in accordance with this SASA as listed in the table below:

Oral Paracetamol Liquid Product	Recommended Age Group	Approved condition
100mg/mL, 20mL drops (original manufacturer's pack) or equivalent age appropriate formulation (original manufacturer's pack)	One month of age to two years of age	1. Use in conjunction with doses of Meningococcal B vaccine (Bexsero®) for patients less than 2 years of age OR 2. Administration or supply for children if they have: • fever of >38.5°C following vaccination • pain at the injection site
24mg/mL, 100mL (original manufacturer's pack) or equivalent age appropriate formulation (original manufacturer's pack)	1 to 5 years of age	1. Use in conjunction with doses of Meningococcal B vaccine (Bexsero®) for patients less than 2 years of age. OR 2. Administration or supply for children if they have: • fever of >38.5°C following vaccination • pain at the injection site
48mg/mL, 100mL (original manufacturer's pack) or equivalent age appropriate formulation (original manufacturer's pack)	5 to 12 years of age	1. Administration or supply for children if they have: • fever of >38.5°C following vaccination • pain at the injection site